What does a major in Business prepare me to do?

America and business go hand in hand. The business world is so vast, from large corporations to small neighborhood stores, that it is impossible to imagine what this country would look like without. Although many people are attracted to business because of the consistently strong employment outlooks and higher waged position, even more appreciate the field for the challenges that it offers. It is an opportunity to supervise other people, initiate new services and products, direct projects and serve customers. One of the great things about business is that there are so many niches that draw upon different skill sets and personality types. For example, Marketing and Advertising tend to attract the creative types whereas those with outgoing personalities and strong communication skills will often gravitate to Sales and Public Relations. If you enjoy working with numerical data, perhaps Accounting and Finance are right for you. Other specialties include Human Resources, Information Technology, Project Management, Entrepreneurship and more. Associate in Business degree will develop within you a broad set of transferable skills that would benefit you in any type of administrative work.


How do I prepare for a major in Business?

Students who are interested in transferring to a university and majoring in Business or Accounting should plan to complete the Associate in Business degree at Highline. Some Business programs may also require 1 to 2 additional classes such as Business 101 or a technology class.

Generally, admission into the School of Business at most four-year colleges is competitive. A cumulative GPA of a 3.00 or better will give you the best chance for
admission. In addition, you will need to earn at least a 2.00 (much higher grades are often required: check with school) in your business pre-requisite classes. Each business program is different so check the pre-requisites and admission standards early while you are starting your classes at Highline.

It is also important to attend the information sessions offered by the universities that you are considering so you are familiar with the school’s admission expectations, deadlines and areas of specialization.

**Prerequisites courses and minimum GPAs:**

Please refer to the *Associate in Business degree* planning sheet for a list of pre-requisite courses (Note: You can obtain a copy of the planning sheet in the Educational Planning and Advising Center or from the Educational Planning Web site). Be sure to check with your school for the areas of Business concentrations such as Accounting, Human Resources, Finance, International Business, Marketing and other options.

Be sure to ask your transfer school about the timeline for the completion of prerequisite courses. It is important to find out what GPA is considered to be competitive for admission to the business program. Business programs vary in their GPA expectations for the overall cumulative GPA and business class GPA’s. *Some programs may require a 2.0 or a 2.5 while others may require 2.75 or a 3.0 or higher. It is your responsibility to check with the individual business school.*

It is also important that you are prepared to enter a business program by developing strong written and oral communications skills. Your application essay (personal statement) should demonstrate your ability to express your ideas in a clear, concise and thorough manner. Some Business programs like the University of Washington require a proctored essay (Writing Skills Assessment Test) for admission. Volunteer and work experience in business can also be an asset when you apply. Be sure to include this in your personal statement.

**Where can I get more information on this career?**

By going to [www.wois.org](http://www.wois.org) you can get additional information about Business as a career, the salary and job prospects.

**How do I get a faculty advisor?**

To request an advisor, go to [http://edplanning.highline.edu/request.advisor.php](http://edplanning.highline.edu/request.advisor.php) or drop in at the Educational Planning and Advising Center (EPAC) in Building 6. For the Educational Planning and Advising Center’s hours of operation, go to [http://edplanning.highline.edu](http://edplanning.highline.edu).